



School Meals Policy 2024

Burton Road Primary School will provide school meals for all children within the guidelines outlined in this policy.

The following options for lunch times are offered for all children:

- . School Meal
- . Packed Lunch from home
- . Lunch at home

It is requested that parents inform school of any specific food allergies/intolerances or dietary requests so that arrangements are in place to provide the appropriate food or to arrange care plan meetings, to view medical evidence, if necessary. We are unable to offer School Meals to children with food allergies/intolerances prior to a care plan being in place.

Free School Meals

- . Children eligible for free school meals will receive a meal from the choice provided.
- . If parents believe that their children may qualify for entitlement to Free School Meals they should visit www.barnsley.gov.uk/freeschoolmeals for more details or to apply. This allowance is a statutory right and it is important that parents use it if they qualify.
- . All children in Foundation 2, Year 1 and Year 2 are entitled to Universal Infant Free School Meals.

Paid School Meals

- . Children in Year 3 and above will need to pay for any school meals taken
- . All school meals MUST be paid for in advance.
- . School Meals are charged at a cost of £2.75 per meal
- . All payments must be made through the School Gateway, payments tab, and the minimum amount payable is £13.25, there is no maximum amount
- . Detailed information about using the School Gateway can be found on our School Website under the Parents information tab, then Online Payments, or please contact the School Office if you have any questions.

Ordering School Meals

From September 2022 your child may select their choices in the classroom during registration

If your child arrives in school after 9.30am, they **MUST** bring a packed lunch unless you pre order at home.

Debt Management

Please note that our new pre order system will not allow you to order School Meals without credit on the account, all meals must be paid for in advance.

If your child attempts to order a School Meal we will contact you to add credit to the account, or to bring your child a packed lunch from home

This will prevent any debts accumulating.

Packed Lunch

- . Packed lunches should be brought to school each day and placed on the trolley outside the classroom.
- . School is happy to offer advice on healthy eating. We highly recommend that fizzy drinks are not provided and only a small amount of chocolate is included in the packed lunch.
- . All wrappers/leftovers will be returned home in lunch boxes to inform parents of amount eaten/uneaten.

Lunch at Home

Although we encourage children to have a school meal or packed lunch at school, parents may – with prior arrangement with the school – take their child home for the lunchtime period.

- . Any child going home for lunch **MUST** be collected and returned to school at the appropriate times by a responsible adult as follows:

Children in Foundation and Key Stage 1 to be collected at 11.45 p.m

and children in Key Stage 2 at 12.15 p.m All children must be signed back

into school at the main reception at **12.45 p.m. for Classes 1-6, and 1.15pm for Classes 7-12**

Parents have a duty of care to provide a lunch time meal for their child. The school would be concerned by consistent failure to provide a meal for their child and would have to consider whether a referral to Social Services was necessary.

We hope that by implementing this debt policy we are able to help parents manage school dinner money better and at the same time ensure that all money that is for children's learning is available.

Date Policy Agreed: April 2024

Review Date: April 2025